

**INSPECTION FORMAT FOR SUBMISSION OF VIEWS ON ESTABLISHMENT OF  
NEW TECHNICAL INSTITUTIONS (DEGREE LEVEL) AS PER THE PROVISIONS OF  
THE AICTE, NEW DELHI.**

**(Please check and verify the information according to the original documents  
submitted by the applicant in the Application Form/Summary Sheet  
Vis-à-vis AICTE norm)**

<b>01</b>	Name of the Applicant's Society/Trust/ Central/ State Government Institutions/ Government Aided Institutions/University etc.	
a.	Complete Address with PIN Code	
b.	Phone No. with STD Code/Mobile No.	
c.	Fax No. /E-mail ID	
d.	Website, if any	
e.	Year of Establishment	
<b>02.</b>	Name of the proposed Technical Institution	
a.	Complete address with PIN Code	
b.	Telephone /Fax No. with STD Code/Mobile No.	
c.	Proposed year of starting	
<b>03.</b>	Date on which inspection is conducted.	
<b>04.</b>	<p>Land details :( The land should have been registered in the name of the Applicant's Society/Trust on or before the date of submission of the proposal as per requirement and free from encumbrances. The proposed institution shall operate from this requisite land or leased land from Government source).</p> <p>a) Copy of the land documents showing ownership in the name of the Trust/ Society in the form of Registered Sale Deed/ Irrevocable Gift Deed (Registered)/ Irrevocable Government lease (for a minimum period of 30 years) by the competent authority of Government to be submitted.</p> <p>b) Give details of location.</p> <p>c) Whether the land owned in the name of Applicant's Society/Trust.</p> <p>d) If Yes, then mention the total area of land in shape of Acres.</p> <p>e) Whether it satisfies AICTE norms</p>	<p>Enclose attested photo copy of the Land document.</p> <p>Submitted/Not submitted.</p> <p>Yes/No.</p> <p>.....Acres.</p>

05.	<p>a) Whether Land use certificate/ Land conversion certificate allowing the land to be used for educational purpose obtained from competent authority. If yes, enclose copy of the same.</p> <p>b) Enclose photo copy of topographic sketch/ Village Map indicating land certificate, Certificate Nos. and a copy of the City Road Map showing location of the proposed site of the institution.</p>	<p>(Enclosed/Not Enclosed)</p> <p>Enclosed/Not Enclosed</p>
06	<p>a) Khasra Plan (Master Plan) to show the land is contiguous (copy of Master plan to be attached). Indicate whether the land is one patch or two patches or more than that</p>	<p>Enclosed/Not Enclosed</p>
07	<p>Site Plan: (enclose copy of site plan).</p>	<p>Enclosed/Not Enclosed</p>
08.	<p>Building Plan: Indicate whether the Building Plan has been prepared in the name of the proposed institution by a Registered Architect and duly approved by the Competent Plan Sanctioning Authority. If yes, enclose a copy.</p>	<p>Enclosed/Not Enclosed</p>
09.	<p>Proof of adequate working capital (In Rupees):</p> <p>a) Mention, whether it is in form of fixed deposit in the Bank or any other form of deposit. Latest Bank statement of the account maintained by the Society/ Trust/ Applicant be attached.</p> <p>b) Whether it is in the name of the Society/Trust/Applicant.</p>	<p>Enclosed/Not enclosed</p>
10.	<p>Building Construction:</p> <p>a) Whether the Applicant Society/ Trust has already constructed any building for the proposed institution.</p> <p>b) If yes, indicate the total built up Area in shape of Sq. mtr.</p> <p>i) Instructional Area.</p> <p>ii) Administrative Area</p> <p>iii) Circulation and other Area.</p> <p>c) Whether the built up Area is sufficient to run the new Professional College.</p> <p>d) Approximate expenditure already incurred for construction of building.</p>	<p>Yes/ No.</p>
11.	<p>Equipment/Library:</p> <p>a) Approximate provision of fund for procurement of equipments/Library Books (in Lakhs) &amp; amount spent, if any, for this purpose.</p>	
12.	<p>Operational Fund ( in lakhs ):</p> <p>a) Amount available for this purpose.</p>	

13.	<p><b>Justification and viability of the project:</b></p> <p>a) do you agree with the justification and viability of the project as submitted by the applicant, in terms of –</p> <p>i) Land/Fund &amp; other parameters:  ii) Activities of the Promoting Body:  iii) Constitution of the Promoting Body:  iv) Vision of the Promoting Body:  v) Mission of the Promoting Body :</p> <p>b) No. of Engineering Colleges/ Institutions already existing in that District/Area.</p> <p>c) Indicate the Courses/Branches applied for approval. Whether there is market demand for the courses applied for. (The State Government may be of the view that more and more number of institutions may be encouraged where there is less concentration of such technical institution/KBK and other backward areas).</p>	
14.	<p>Whether the Trust has any other running Institutions. If yes, give details.</p>	
15.	<p><b>Views of the Inspecting Officer (After thoroughly studying the application form, summary sheet and original documents).</b></p> <p>a) Whether the proposal should be recommended on the basis of the above or not.</p> <p>b) The Inspecting Officers should clearly specify about desirability of branches and location.</p>	

Signature of the Inspecting Officer  
with official seal