

Newspaper Advt.

DIRECTORATE OF TECHNICAL EDUCATION AND
TRAINING, ODISHA, P.O.-BUXI BAZAR,
CUTTACK, PIN-753 001.

QUOTATION CALL NOTICE FOR HIRING OF VEHICLES

Sealed quotations are invited from intending bidders / Travel Agencies having valid Service Tax Registration Number / PAN Number, for hiring of Toyota Innova 2.5G/V diesel driven vehicle having seating capacity not more than 7, to be used for tours of officers of the DTET, Odisha to various places in Odisha. The Quotations should be submitted in sealed cover super scribing " Quotation for hiring of vehicles", through Regd. Post / Speed Post/Courier so as to reach this Directorate on or before 01.11.2016, 03.00 P.M. The quotations shall be opened on 01.11.2016 at 04.00 P.M. in the Conference Hall of DTET, Odisha, Cuttack. The quotations received after due date and time shall not be entertained. The details of terms and conditions are available in the website "www.dtetorissa.gov.in "

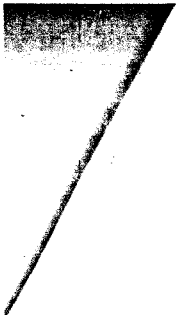
By order of DTET, Odisha

DIRECTORATE OF TECHNICAL EDUCATION & TRAINING, ODISHA
AT-KILLAMAIDAN, PO-BUXIBAZAR, CUTTACK-753001.

Tender Call Notice No. 11745 / Dtd. 19. X. 16

Sealed Quotations / Tenders are invited from interested Travel Agencies having valid PAN for providing 1 (One) No. of Toyota **INNOVA 2.5 G / V** Diesel driven vehicle having sitting capacity not more than seven including driver confirming to the terms and conditions for official use of DTE&T, Odisha, Cuttack on monthly rent basis.

1. The vehicle must be in good road worthy condition and shall not be purchased before 01.10.2014. The vehicle must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up-to-date tax payment etc. which are mandatory for plying of vehicle.
2. The driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport vehicle.
3. The driver should be well behaved, gentle, and obedient in nature.
4. The vehicle should have comprehensive insurance and fitness as per the Odisha Motor Vehicle Rules.
5. A sum of Rs.5,000/- (Rupees Five Thousand) only shall be deposited by the intending bidders in shape of Bank Draft drawn in favour of Director of Technical Education & Training, Odisha, Cuttack and submitted along with the tender as EMD. After completion of tender process, the draft of the successful Bidder will be converted to Security Deposit and draft of the unsuccessful Bidders will be returned back.
6. Monthly rate of hire charge and mileage (Kms. to be covered per liter) be quoted separately in the General Bid information (excluding fuel and lubricants). Basing upon the monthly rate and HSD consumption, the lowest bidder will be selected.
7. The details of the make and year of manufacture of the vehicle, registration No. and name of the Driver with Driving License No. and period of validity should be specifically provided in the general Bid information to be furnished with the quotation / tender.
8. The Agencies should comply with RTA and State Govt. Rules and Regulations etc. Any breach of these rules shall be at the complete risk of Travel Agency / bidders. The undersigned shall, in no way be responsible for any damage / losses / any incidents occurred during the travel / journey and expenditure incurred shall be borne by the bidder.
9. Toll fee / Parking fee paid during journey is reimbursable on production of documentary evidence with the bills.
10. The contract shall remain valid usually for a period of one year from the date of agreement and may be cancelled at any time before one year at the discretion of the Directorate.
11. In no case, the rate will be revised during the period of contract with revision of the cost of fuel.
12. The Directorate will not be held responsible for any legal disputes in connection with the vehicle / owner or any other negligence of the Driver.

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13. In case of breakdown of the vehicle enroute the agency shall replace the vehicle immediately.
 14. The penalties as will be decided by the Directorate shall be imposed on the Agency for not providing vehicles in time, misbehaviour of driver or for not providing substitute vehicles when required.
 15. The bills to be submitted within ten days from the date of journey.
 16. The payment will be made within twenty days on submission of bills in duplicate along with service tax clearance certificate from the competent authority after satisfactory completion of the work.
 17. Payment is subject to ITDC as per the Income Tax rules prevailing at that time.
 18. Service Tax as applicable shall be paid extra.
 19. Copies of valid Service Tax Registration Certificate, IT Clearance Certificate and copy of PAN card shall be furnished along with the quotation failing which it will be rejected. Originals of the above documents shall be produced before execution of work order if desired.
 20. The quotation/tender completed in all respects shall reach the office of the undersigned before dt. 01.11.2016 by 3:00 p.m. and shall be opened on the same day at 4:00 p.m. in presence of the bidders or there authorized representatives if any. No hand delivery of quotations will be accepted.
 21. The speed post/ registered post/ courier packet shall be superscribed as “ **Quotation for Hiring of Vehicles** “.
 22. The performance records / work experience for execution of similar jobs for the last 3 years if any shall be enclosed with the quotation.
 23. The application for of Quotation/ Tender containing General Bid information & Terms and Conditions for hiring of vehicle will be available in the website www.dtetorissa.gov.in.

10/11/16

DIRECTORATE OF TECHNICAL EDUCATION & TRAINING, ODISHA
AT-KILLAMAIDAN, PO-BUXIBAZAR, CUTTACK-753001.

APPLICATION FORM FOR HIRING OF VEHICLE

1. Name of travel agency :
2. Registration No. of vehicle :
(with date of purchase)
3. Make and model of the vehicle :
4. Proposed hiring charges of the vehicle per month excluding fuel cost(in Rs.) :
5. Rate of fuel consumption in KMs per litre :
6. Details of the bank draft for Rs.5000/- as EMD :
7. Present Address for Correspondence :

Permanent Address:

I do here by declare that, the information and the documents which are submitted and attached to this application are true to the best of my knowledge and belief. I further agreed to abide by the terms and conditions and model agreement of this office to provide the vehicle to Directorate of Technical Education&Training, Odisha,Cuttack.

Signature of the
Quotationer/ Tenderer

TERMS & CONDITONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. This Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/ injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall not be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards salary of driver, repair, replacement of spare parts, Lubricating oil of Engine, Gear box & different Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replace of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.

Signature of the Tenderer

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6. In case of emergency, the driver will have to report for duty as per the requirement of hirer in case of holidays also. No extra payment shall be demanded.
7. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
8. The vehicle shall not be more than 3(three) months old from the initial registration and also on good running condition during the period of contract.
9. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
10. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
11. If the bidder violates any of the terms of contract, the Competent Authority shall forfeit the entire amount of security deposit.
12. The authority reserves the right to accept or reject any or all tenders without assigning any reason thereof.



Signature of
Tender Calling Authority .

GENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No. of Vehicle:-
- 2) Type of Vehicle:-
- 3) Year of Manufacture:-
- 4) Model:-
- 5) Date of registration:-
- 6) Name & complete address
of the owner of vehicle:-
- 7) Fitness Certificate validity:-
- 8) Permit validity:-
- 9) Insurance validity:-
- 10) Name/Address of the Driver:-
- 11) D.L. No. & Validity of the D.L. of the Driver:-
- 12) Proposed hire Charges of the vehicle per month
excluding fuel cost in Rupees:
 - i) In figures ()
 - ii) In Words ()
- 13) Rate of fuel consumption in KMs per litre:-
- 14) Contact Number of the Service provider (Tender/Quotationer)
Mobile..... Telephone.....

"Certified that the information submitted above is true to the best of my knowledge and belief."

Signature of the
Quotationer/Tenderer