

Quotation Enquiry No: 09/SPFU/DTET/2015-2016

DIRECTORATE OF TECHNICAL EDUCATION AND TRAINING, ODISHA
State Project Implementation Unit (SPIU), At-Killamaidan, Po-Buxi Bazar, Cuttack-753001
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Letter No. 2446 dt. 29.02.16.
SPIU(PNO) - 24/13.

PROCUREMENT OF GOODS
UNDER
NATIONAL SHOPPING PROCEDURES

Last Date & Time of Submission: 28 .03.16 up to 11.30 A.M

Date & Time of Opening: 28 .03.16 at 12.30 P.M

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To

As per list

No. 2446 /dt. 29.2.16

SUB: INVITATION FOR QUOTATIONS FOR SUPPLY OF COMPUTER Accessories/SOFTWARE, LED TV, FURNITURE etc.

Dear Sir,

You are invited to submit your most competitive quotation in enclosed format for the following goods:-

Sl. No.	Brief Description of the Goods.	Specifications	Qty/ Nos	Delivery Period	Place of Delivery including Installation at site
1	Computer Accessories & LED TV	As per Annexure-A	4	30 days	DTE&T(SPFU)
2	Furniture	As per Annexure-B	10		

2. Documents to be supplied

You shall enclose VAT/PAN return along with the quotation.

3. **Bid Price**

- a) The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
- b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- c) Sales tax in connection with the sale shall be shown separately.
- d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- e) The Prices shall be quoted in Indian Rupees only.

4. **Each bidder shall submit only one quotation against each schedule.**

5. **Validity of Quotation**

Quotation shall remain valid for a period not less than 30 days after the deadline date specified for submission.

6. **Evaluation of Quotations**

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) are properly signed ; and
- (b) Conform to the terms and conditions, and specifications

The Quotations would be evaluated separately for each item

Sales tax in connection with sale of goods shall not be taken into account in evaluation.

7. **Award of contract**

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

7.1 Notwithstanding the above, the **Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process** and reject all quotations at any time prior to the award of contract.

7.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

8. **Payment Terms**

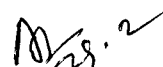
100% payment shall be made after receipt of stock entry certificate from the DTE&T after satisfactory supply, installation, demonstration & training of the goods within due date of delivery.

9. Normal commercial warranty/ guarantee shall be applicable to the supplied goods.

10. You are requested to provide your offer latest by **28 .03.16 up to 11.30 A.M**

11. We look forward to receiving your quotations and thank you for your interest in this project.

12. Special conditions enclosed will also be applicable.



Addl. Director(TE),
DTE&T, Odisha, Cuttack.

FORMAT OF QUOTATION

Schedule No.: _____

Sl. No.	Description of Goods	Specifications	Qty.	Unit	Quoted Unit Rate	Total Amount (in Rs.)	
						In Figures	In Words
	TOTAL						
	Sales Tax / VAT						

Gross Total Cost:Rs.....

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs..... (Amount in figures) (Rupees) (Amount in words) within the period specified in the Invitation for Quotations.

We also confirm that the normal commercial warrantee/guarantee of 12 months shall apply to the offered goods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

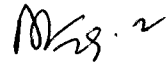
Signature of Supplier

SPECIAL CONDITION

1) DELVIERY OF GOODS/CONSIGNEE:

The material shall be delivered at DTE&T Odisha, Cuttack within 30 (Thirty) days from the date of issue of Purchase Order. The goods on delivery will be physically verified by the Consignee organization through local Technical Experts of his Institute and it shall be responsibility of the suppliers to arrange demonstration on functioning of individual Goods wherever required.

2) The bidder shall be an authorized dealer/channel partner of MNC. Enclose Copy of dealership.



Addl. Director (TE),
DTE&T, Odisha, Cuttack.

Memo No _____ dt _____

Copy to Notice Board/DTE&T Website for wide circulation among the Bidders.

FURNITURE Package No-2

Annexure-B

Sl.No	Item with Specification	Quantity
1	Computer Table. Table Size-900mmw x590mmd x750h of steel make with Top min 18mm MDF Board with post forming. Provision of housing CPU,UPS & Keyboard . Table should have 1 drawer & cupboard with lock & key facility of reputed make.	1
2	Office Table Table Size-1665L x 900mmw x 750mmh wooden top, square tube with 3 drawer unit on RHS & 2 drawer unit on LHS.with reputed make.	1
3	Office Chair of steel make S type frame with cushion sit with back rest & fixed Arms of reputed make	4
4	Storwel & Book Self of steel make 1981hx916wx486d(mm) with provision of 2 glass penal doors having 5 shelves and lock & Key .	1
5	Steel Stool 2' height.with revolving synthetic leather	2
6	Office Table Table Size-1800L x 900mmw x 750mmh all wood suite with the laminate clad post formed tops(for desk,ERU) of reputed make	1

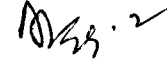
[Signature]

Addl. Director(TE),
DTE&T, Odisha, Cuttack.

Computer Accessories & LED TV Package No-1

Annexure-A

Sl.No	Item with Specification	Quantity
1	LED TV 55" provision of computer interface of reputed make LG/Panasonic/Toshiba/Samsung or equevalent	1
2	External Hard disc capacity 1TB	2
3	MS.Office latest version-10 professional	1



Addl. Director(TE),
DTE&T, Odisha, Cuttack.