

NAME OF THE BLOCK :

--

PARTICULARS TO BE FURNISHED BY THE MANAGEMENT OF THE PRIVATE INSTITUTE/CENTRE SEEKING PERMISSION TO CONDUCT TRAINING COURSES ON THE PATTERN OF CRAFTSMEN TRAINING SCHEME LEADING TO AFFILIATION TO NCVT.

I. Particulars of the Proposed Institute/Centre.

1. Name/Proposed name of the Institute/Centre
2. Full address of the Institute/Centre
3. Proposed date of establishment
4. Particulars of the trades/units proposed to be started on the pattern of Craftsmen Training Scheme:

Sl. No.	Trade	No. of Units	Proposed date of start

5. Staff Proposed to be appointed:

Sl. No.	Designation	No. proposed to be appointed	Proposed date of appointment

6. Accommodation proposed to be provided:

Sl. No.	Nature of room/ Workshop/ Laboratory	Area proposed to be provided	Owned or hired

1. Any other particulars of the proposed Institute/Centre
- II. Particulars of the Management of the proposed Institute/Centre
 1. Name and address of the individual Society controlling/managing the institute.
 2. Date of the establishment of the Managing Society.
 3. Provision of specific by laws/articles authorizing the Society to run the Institute/Centre.
 4. Certified copy of the resolution of the Board of Directors/Managing Committee of the Society through which the Institute has been established.
 5. Financial status of the Managing Society – Quantum of funds available under the control of the Managing Society.
 6. Likely budget provision for the running of the Institute during an academic year.
 7. Sources of income of the Society to run the Institute.
 8. Quantum of monthly tuition fees, etc. proposed to be collected from trainees.
 9. Name of the person authorized to collect fees.
 10. Any other information about the management of the proposed Institute/Centre.

Signature of the Applicant

Contact Ph.No-

(Name & Designation with seal)

NB: Supporting Documents such as Trust deed/Society Registration with by-law, Resolution to open ITC, Financial status and sources of income should be enclosed.

